




ACADEMIC YEAR: 2020-2021

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PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Ref No: AIPS/IQAC/2020-2021/01

CIRCULAR

Date: 06/08/2020

This is to inform and invite all the members of IQAC to attend the Internal Quality Assurance Cell (IQAC) meeting of Avanthi Institute of Pharmaceutical Sciences on 08/08/2020 at 11.00AM through virtual mode. All the members of IQAC are hereby informed to be present for the meeting without fail and the link will be shared soon.

The following points in the agenda will be discussed.


AGENDA

- Review of minutes of Previous IQAC meeting.
- Action taken report on the decisions of the previous meeting
- In view of covid-19 pandemic situation conducted online classes. Review on student attendance and syllabus coverage
- To provide the self-assessment templates for faculty
- Any other item with permission of chairman

Copy To:

- The principal
- HODs
- IQAC Coordinator
- All IQAC Committee members




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R.R. Dist. Telangana.



Internal Quality assurance Committee (2020-2021)

S.NO	POSITION	NAME OF THE FACULTY	DESIGNATION
1	Chairman	Dr. K. Balaji	Principal
2	Coordinator	Dr. Nihar Ranjan Das	Vice Principal
3	Member	Dr. Y. Jaya Pradha	Director
4	Member	Mr. I. Sravan kumar	Member of GB
5	Members	Dr. M. Rama krishna	HOD
		Dr. B. Manjula	HOD
		P. Nagaraju	Asso. Prof
		A.Shailaja	Asso. Prof
		Ms. T. Madhuri	Asst. Prof
6	Industry Members	Dr. Praba Shankar	Chairman & Managing Director Leads Pharma Pvt Ltd.
7	Senior Administrative Officers	Mr. N. SaiRam	Administrative Officer
8	Nominee from Local society	K.Venkatesh	Sarpanch, Gunthapally Village
9	Nominee from Alumni	G.Hari Kiran	CRA-Novanardis, Bangalore
10		N.Revathi	Axis Clinicals Limited Hyderabad
11	Nominee from Students	K. Priyanka	20GN1R0085



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2	Coordinator IQAC	Dr. Nihar Ranjan Das	Vice Principal	
3	Member	Dr. Y. Jaya Pradha	Director	
4	Member	Mr. I. Sravan kumar	Member of GB	
5	Members	Dr. M. Rama krishna	HOD	
		Dr. B. Manjula	HOD	
		P. Nagaraju	Asso. Prof	
		A.Shailaja	Asso. Prof	
		Ms. T. Madhuri	Asst. Prof	
6	Industry Members	Dr. Prabha Shankar	Chairman & Managing Director Leads Pharma Pvt Ltd.	
7	Senior Administrative Officers	Mr. N. SaiRam	Administrative Officer	
8	Nominee from Local society	K.Venkatesh	Sarpanch, Gunthapally Village	
9	Nominee from Alumni	G.Hari Kiran	CRA-Novanardis, Bangalore	
10		N.Revathi	Axis Clinicals Limited Hyderabad	
11	Nominee from Students	K. Priyanka	20GN1R0085	



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IQAC Minutes of Meeting

Date: 08/08/2020

Dr. Nihar Ranjan Das, the IQAC Coordinator, gave a review presentation after the meeting's chairperson, Dr. K. Balaji, had welcomed the participants.

The following points were discussed in the meeting.

Agenda: Review and Action taken report on the decisions of the previous IQAC meeting

Resolution: It is informed that the IQAC meeting was held on 08/08/2020 at 11.00AM and the minutes of the meeting was approved by the members.

Agenda: In view of covid-19 pandemic situation conducted online classes. Review on student's attendance and syllabus coverage.

Resolution: In view of Covid-19 pandemic situation, the committee resolved to conduct online classes for B Pharmacy, M Pharmacy and Pharm D through online zoom apps, Goggle Meet etc with immediate effect. Resolved to attend webinars, FDP's, etc in this lockdown period by all the staff members to improve their technical skills. All HODs and faculty are instructed to motivate the students towards online classes in the present scenario. The Committee resolved that the staff shall publicize among the students about precautionary measures to be taken to overcome the COVID-19. It was decided to conduct virtual laboratory sessions for the students. It was resolved to provide online assignments and to evaluate it regularly. It was decided to maintain appropriate infrastructure facilities for the conduct of online classes and lab classes.





Agenda: To provide the self-assessment templates for faculty

Resolution: Self-assessment templates for the faculty of the institute have been made and are to be circulated among the departments of the institute.

Agenda: Any other item with permission of chairman

Resolution: The committee decided to meet at regular intervals in formal/informal manner to enhance IQAC institutionalization.

Dr. NIHAR RANJAN DAS

Coordinator (IQAC)

- All Committee Members
- Office



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LETTER OF COMMUNICATION

Date: 10/08/2020

From:
Dr. Nihar Ranjan Das
Coordinator – IQAC
Professor

To
All Heads of Departments
TPO, Librarian,
Administrative Officer

Ref: Copy of Minutes of IQAC Meeting held on 08/08/2020

Sub: Recommendations from IQAC for the implementation activities for Quality Enhancement
-Reg


Dear Sir/ Madam

As a follow-up to the IQAC meeting that was attended by Institution IQAC members on August 8, 2020, a copy of the meeting minutes is attached. These suggestions were made in light of the resolutions that were put up during the meeting. Therefore, we sincerely ask that you instruct your department's or institution's sections to develop an implementation strategy for the structure plan.

Following are the proposed resolutions made based on the recommendations of all committee members.

- Review of minutes of Previous IQAC meeting.
- Action taken report on the decisions of the previous meeting
- In view of covid-19 pandemic situation, conducted online classes. Review on student attendance and syllabus coverage




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- To provide the self-assessment templates for faculty
- Any other item with permission of chairman

You are requested to submit action taken reports to IQAC from time to time.

Thanking You

Yours Sincerely

Dr. Nihar Ranjan Das
Coordinator – IQAC
Professor

Copy to:
Principal
HR/ Director



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Ref No: AIPS/IQAC/2020-2021/02

CIRCULAR

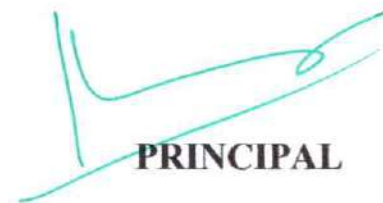
Date: 25/01/2021

This is a notice that all members of the IQAC are invited to participate virtually in the Avanathi Institute of Pharmaceutical Sciences' Internal Quality Assurance Cell (IQAC) meeting on January 27, 2021 at 11:00 AM. This is a notice to all IQAC members to ensure that they attend the meeting; the link will be distributed shortly.

AGENDA

- Review of minutes of Previous IQAC meeting
- Action taken report on the decisions of the previous meeting
- Preparation of e-content and subject wise soft copy
- NPTEL and Coursera Certification Courses for Students and Faculty Members
- Review of NAAC AQAR Preparation
- Any other item with permission of chairman




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Copy To:

- The principal
- HODs
- IQAC Coordinator
- All IQAC Committee members

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Internal Quality assurance Committee (2020-2021)

S.NO	POSITION	NAME OF THE FACULTY	DESIGNATION
1	Chairman	Dr. K. Balaji	Principal
2	Coordinator	Dr. Nihar Ranjan Das	Vice Principal
3	Member	Dr. Y. Jaya Pradha	Director
4	Member	Mr. I. Sravan kumar	Member of GB
5	Members	Dr. M. Rama krishna	HOD
		Dr. B. Manjula	HOD
		P. Nagaraju	Asso. Prof
		A. Shailaja	Asso. Prof
		Ms. T. Madhuri	Asst. Prof
6	Industry Members	Dr. Praba Shankar	Chairman & Managing Director Leads Pharma Pvt Ltd.
7	Senior Administrative Officers	Mr. N. SaiRam	Administrative Officer
8	Nominee from Local society	K. Venkatesh	Sarpanch, Gunthapally Village
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10		N. Revathi	Axis Clinicals Limited Hyderabad
11	Nominee from Students	K. Priyanka	20GN1R0085



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Internal Quality assurance Committee (2020-2021)

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5	Members	Dr. M. Rama krishna	HOD	
		Dr. B. Manjula	HOD	
		P. Nagaraju	Asso. Prof	
		A.Shailaja	Asso. Prof	
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IQAC Minutes of Meeting

Date: 27-01-2021

IQAC Coordinator Dr.Nihar Ranjan Das commenced the meeting with a note of welcome to the IQAC members. The following decisions were taken after detailed discussions among the members in the meeting.

Agenda: Review and Action taken report on the decisions of the previous IQAC meeting

Resolution: It is informed that the IQAC meeting was held on 08-08-2020 at 11.00AM and the minutes of the meeting was approved by the members.

Agenda: Preparation of e-content and subject wise soft copy

Resolution: It was decided and faculty members informed to prepare and provide e-content and subject wise soft copy of the notes to the students. It was resolved to provide softcopy of the test books and lab manuals.

Agenda: NPTEL and Coursera Certification Courses for Students and Faculty Members.

Resolution: Coordinator IQAC has informed about the importance of certification by NPTEL for the students and faculty members in the pursuit of quality. IQAC coordinator said that the number of registrations in NPTEL courses from faculty members is very less in number. He further instructed all the heads of the departments to ensure that every faculty member of the department must register for at least one NPTEL course and complete it at the earliest. It has been decided to compensate the registration fees for faculty members to obtain certification from NPTEL.



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Agenda: Any other item with permission of chairman

Resolution: The committee decided to meet at regular intervals in formal/informal manner to enhance IQAC institutionalization.

Dr.NIHAR RANJAN DAS

Coordinator (IQAC)

- All Committee Members
- Office




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LETTER OF COMMUNICATION

From
Dr. Nihar Ranjan Das
Coordinator – IQAC
Professor

Date: 27-01-2021

To
All Heads of Departments
TPO, Librarian, Administrative Officer

Ref: Copy of Minutes of IQAC Meeting held on 27-01-2021

Sub: Recommendations from IQAC for the implementation activities for Quality Enhancement -Reg


Dear Sir/ Madam

In Continuation to IQAC meeting which was held on 27-01-2021 along with Institution IQAC members, we are hereby attaching a copy of Minutes of meeting. These recommendations were made based on the resolutions proposed in the meeting. Hence, we humbly request you to direct your respective units of the department/Institution to chart out a structural plan to implement

Following are the proposed resolutions made based on the recommendations of all committee members.

- Review of minutes of Previous IQAC meeting
- Action taken report on the decisions of the previous meeting
- Preparation of e-content and subject wise soft copy




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- NPTEL and Coursera Certification Courses for Students and Faculty Members
- Review of NAAC AQAR Preparation
- Any other item with permission of chairman

You are requested to submit action taken reports to IQAC from time to time.

Thanking You

Yours Sincerely

Dr. Nihar Ranjan Das
Coordinator – IQAC
Professor

Copy to:
Principal
HR/ Director




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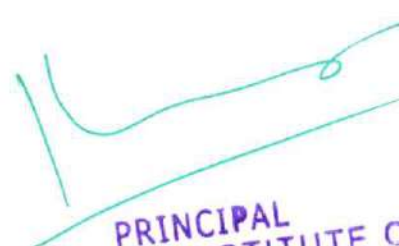
Internal Quality Assurance Cell (IQAC)

IQAC MEETINGS

ACTION TAKEN REPORT 2020-2021

S. NO	DESCRIPTION	DATE	PAGE NO
1	Action Taken Report for Meeting	08-08-2020	2
2	Action Taken Report for Meeting	27-01-2021	3




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**Internal Quality Assurance Cell (IQAC)
IQAC MEETING-I
Action Taken Report 2020-2021**

S. N	IQAC Minutes Recommendations	Action Taken
1	Suggestions given for the academic planning for the Academic Year 2020-21	Academic calendar of IQAC for the session, 2020-2021 was discussed. It was decided to give suggestions to different departments to have various kinds of activities under the IQAC.
2	Conduction of Class work Virtually	Schedule was prepared for Virtual Classes and classes were conducted as per Schedule successfully
3	In view of covid-19 pandemic situation conducted online classes. Review on student attendance and syllabus coverage	Preparation of e-content and subject wise soft copy Utilization of digital e -content for saving the necessary documents
4	Faculty members are encouraged to register FDP during the COVID-19 Pandemic through Virtual mode to enhance their knowledge.	Most of the Faculty members have attended FDP and utilized the e-learning method and benefited
5	To provide the self-assessment templates for faculty	Self-assessment templates for the faculty of the institute have been made and are to be circulated among the departments of the institute.

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IQAC COORDINATOR





Internal Quality Assurance Cell (IQAC)

IQAC MEETING-II

Action Taken Report 2020-2021

S. N	IQAC Minutes Recommendations	Action Taken
1	Review and Action taken report on the decisions of the previous IQAC meeting	Previous IQAC meeting minutes was approved by the members.
2	Preparation of e-content and subject wise soft copy	Faculty members have prepared e-content and subject wise softcopy of the notes to the students.
3	Seminars, FDPs, and workshops to be conducted/attended	Overall, 40 FDPs seminars and workshops for Faculty and Students.
4	Encourage the staff publish research journals and publish chapters/ International Conferences	Over all 9 research journals and Virtual International Conferences Attended.
5	NPTEL and Coursera Certification Courses for Students and Faculty Members	It has been decided to compensate the registration fees for faculty members to obtain certification from NPTEL.

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IQAC COORDINATOR

